

MassCAN
Advisory Board
February 12, 2018

Present: Steve Vinter, Jim Stanton, Tripp Jones, Shaileen Pokress, Danielle Curcio, Mary Rose Greenough, Rick Adrion, Carol Mahoney, Eric Conti, Hans Batra.

Steve called the meeting to order.

Steve reviewed the agenda, then asked for a motion to approve the October 2017 Board meeting minutes. Motion was made by Hans Batra. Seconded by Carol Mahoney. Vote as all in favor.

Slide 3 in the meeting slide deck: "MassCAN Transition Scope of Work"

Steve walked everyone through the colored timeline at the bottom of the slide, explaining that as of Feb. 12th (today) we are just a few weeks away from launching the Setup phase of the business coalition and PACE Lab Phase 1.

Jim handed out the one-page description of the May 2017- January 2018 Match Spending. MassCAN spent \$117,000 in June and July and early August 2017, just prior to receiving the EOE grant. In September to December 2017 there were \$5,000 expended. That left a balance of \$44,000 spent in January 2018--however this only partially covered January expenditures. Total expenditures of \$169,603, which was the amount of match money provided by the one8 Foundation.

Slide 4 in the meeting deck: PACE Setup an Phase 1 Deliverables

Shay passed out PACE Lab Summary & Timeline; PACE Overview; Massachusetts CS Initiative Shay summarized the PACE program work for the setup and phase 1, which goes through August 2018.

Hans Batra raised a question regarding the definition of "CS Competency". After some discussion, the board agreed that Shay and Hans would that action offline and report back next meeting. They will work the AP CS A course into the definition, so that people will understand that students taking CS-A are also contributing to the 30% goal.

Jim described that the College Board was serving as fiscal agent for the Chan/Zuckerberg Initiative, which was in the process of providing \$330,000 in funds to BATEC at UMass Boston to provide CSP PD to 100 teachers during calendar year 2018. This match funding provides the opportunity for MassCAN to spend \$330,000 of state funds to both support the PD and to support the broader PACE Initiative for the period of January through June 2018.

Jim walked through the proposed budget of \$329,999 and clarifications were sought on the following issues.

It was explained that Shay Pokress was listed twice to reflect time in January and February that her status a casual status as an employee at EDC. This funding will enable EDC to transfer Shay from casual status to full-time, which will allow her to access benefits.

Meg Bednarczyk also appeared in the budget twice. She was listed as a full-time employee for one month based on interest she had expressed in being part of the PACE Lab team. Although no formal offer had been made at that time, we anticipated the need for that kind of support so it was reflected in the budget. Meg appeared a second time in the budget as a consultant to explore potential interest she might have in doing some web design work on an hourly basis February through May, before coming on as an employee.

Mary Rose raised the issue that Tripp Jones was being paid for 7 months in a 6-month budget. Jim explained that the work Tripp did in December was reported on an invoice received after January 15th, which is the start date of this budget.

Mary Rose also noted that there were names in this budget that had not appeared on previous budgets and asked for a brief explanation for the appearance of the new people. In addition to the explanations that he had already made for Shay and Meg, Jim explained Lynn would be working on the report, and the other two were working on editing and layout for the report.

Rick Adrion asked for a detailed explanation of EDC's Effective Overhead Recovery charge. He raised the question of why rent is covered separately in Indirect Costs. Jim explained that different federal agencies have different formulas for determining the structure of the indirect rate. EDC's indirect rate was determined by the Agency for International Development, which is EDC's largest federal contractor.

Eric Conti made the motion to approve the budget as presented. Danielle Curcio seconded the motion. The vote was all in favor.

Slide 5: Other Jan-June 2018 Deliverables

Tripp walked everyone through slide 5, highlighting the deliverables in the categories of business coalition, overall initiative, public opinion, and clearinghouse.

Slide 6: Phasing Work and Funding

There was not much time left. Steve quickly summarized the chart showing how the funding lined up with the phases of work.

The meeting was adjourned at 5:35PM.